

**INFORMATION FOR TEAM MANAGERS**  
**4J Studios scottishathletics Indoor SUPERteams**  
**Sunday 23<sup>rd</sup> January 2022**  
**Emirates Arena, London Road, Glasgow, G40 3HG**

We look forward to welcoming you and your teams to the Emirates Arena for the 4J Studios scottishathletics Indoor SUPERteams. Clubs are asked to share this information with athletes and their families to ensure that all attendees are prepared for the event. We look forward to seeing everyone on the 23<sup>rd</sup>.

All relevant information can be downloaded from the Fixture Page on the **scottishathletics** website: [4J Studios scottishathletics SUPERteams](#)

**COVID-19 Information**

Due to the ongoing COVID-19 pandemic there are a number of changes to procedures and protocols for all attendees at these events. These changes are for everyone's safety, and all attendees must take responsibility for their own hygiene and safe conduct before, during and after the event. **scottishathletics'** COVID-19 protocols will be in place for this event, including the wearing of appropriate face coverings, hand sanitiser stations and physical distancing. For further details please [click here](#).

Although physical distancing is no longer required within a COVID-secure environment, **scottishathletics** recommends that athletes and spectators should remain 1m apart when possible. Face coverings are mandatory indoors in Scotland and must be worn in all public places at all times (unless exempt). Athletes may remove their face covering whilst warming up and competing but must wear it in all public areas.

**scottishathletics** is supporting NHS Scotland's Test & Protect programme. Contact details for this scheme have been collected at the time of entry. Details shared will be your name and contact number, should they be required.

**Spectators**

All spectators must have registered with **scottishathletics** in advance of the event via the dedicated Spectators page [here](#). Current Scottish Government guidance places a limit of 200 spectators on indoor events. These places have been allocated on a first come first served basis. Please be aware that there will be more athletes competing in this event than there are spectator places available, so clubs are asked to ensure that team managers are able to supervise athletes on the day and parents/guardians asked to book no more than one ticket to allow as many young athletes as possible the opportunity to have someone there to support them.

All spectators will need to show their booking confirmation e-mail (either printed or on a mobile device) on the door to gain access to the venue. There will be no pay-on-the-day option, and we expect spectator places to sell out.

Certain areas of the stands will be reserved for officials and for officials' rest areas. All other areas of the main stand are available for spectating. Spectators are reminded that the stands are public areas, and face coverings must be worn at all times within the stands, even whilst seated (unless exempt).

### **Admission**

Entry to the stadium will be on Level 3. There will be no admittance through the main reception area. You must not arrive too early to ensure that numbers within the venue can be controlled: declarations will open at 0830 and will close 60 minutes before each team's first event.

### **Car Parking**

We anticipate a large number of cars to arrive at the venue, so please ensure you arrive in plenty of time to park before you need to declare your teams. All drivers must be considerate to local residents and venue users and park responsibly.

### **Declarations**

SUPERteams declarations forms will be available on the morning of the event. Paperwork should be collected and completed by team managers on behalf of their teams. SUPERteams athletes should not report to declarations, but instead make their way directly into the arena on arrival. Team Managers must select their teams from the pre-entered athlete pools. No new athletes may be named in any team on the day.

Team packs will be provided upon return of the declarations form. Teams should consist of 4 girls or 4 boys, and each athlete will be assigned an individual number. Team managers **must** ensure that athletes wear and compete in the same number as noted on the declarations sheet. All teams should try to fill all places in their teams, but non-scoring composite teams can be created on the day if required. Please ask at declarations for details.

Each team will be required to name one team manager/chaperone on their declarations sheet. This must be a different person per team within the club. This person will accompany the team around their events on the day, and may be asked to assist with some officiating duties whilst the athletes they are supporting take part. No prior athletics knowledge is necessary as officials will provide instructions on the day. This person could be a club coach, volunteer or parent helper as identified by the club. This person **does not need to** purchase a spectator ticket for the event.

### **Accreditation**

Access to the competition area on the ground floor of the Emirates Arena will be restricted to **scottishathletics** officials, athletes and team managers/chaperones only. Spectators and non-competing athletes will not be permitted to roam in this area.

Team managers will be issued a wristband within their team pack. This wristband will grant access to the warm-up area. Athletes must wear, or have possession of, their race number to access the warm up area.

### **Warm Up Area**

The warm-up area is located behind the seating on the back straight of the track. The sand pit in this area will be used as a competition venue and will not be available for warming up. Congestion outside the warm up area must be kept to a minimum. Athletes who are not warming up for their events must NOT 'base' themselves in this area and should return to seats within the stand.

Athletes, team managers and officials must make themselves familiar with the warm-up area etiquette. Athletes and team managers must also listen for announcements made within the warm up area regarding potential assembly and timetable changes.

### **Event Assembly Area**

Athletes should report to the assembly area on the back straight in time for their events. Officials will allocate athletes' lanes at track assembly. Pool numbers will be displayed at assembly for field events, and athletes should assemble at their pool number from which they will be collected and escorted to the field event site.

### **Presentations**

Presentations will be conducted as soon as possible following the conclusion of the events and will be held on the podium within the facility. Teams and spectators are encouraged to stay for the presentation of medals to winning teams.

### **Rules**

These Championships will be held under UKA Rules for Competition Incorporating IAAF Rules effective from 1<sup>st</sup> April 2020. A copy is available from the British Athletics website [Competition Rules](#).

### **Spike Usage for Mondo Surfaces**

Spikes should not be worn outside of the athletics arena at any time.

Spike length must not exceed 6mm. Please note spikes will NOT be on sale at this event. Under no circumstances will athletes be allowed to use needle spikes on the Mondo surface. Any athlete found to have these spikes whilst using the Mondo surface will be asked to remove them immediately.

#### **Event Help Line**

Mobile No. **07718526373** is available to athletes, coaches, officials or spectators for on the day enquiries, if required. If unanswered, a message should be left detailing name, issue and return contact telephone number. If any team is running late for declarations, they should also call this number to declare by phone before entries close.